

## **PAYROLL PROCEDURE**

The salaries of all district personnel shall be paid by pay certificates issued by the superintendent.

The pay certificates shall specify the month for which the services were rendered. The warrants shall be governed in all respects in the manner prescribed by law. The pay certificates shall show the gross amount of the salary and all authorized deductions.

SOURCE:	Jackson Public School District, Jackson, Mississippi
LEGAL RE.:	Section 37-9-41; Mississippi Code of 1972
DATE:	December 18, 1978
AMENDED:	October 16, 1989
REVIEWED:	December 6, 2016 April 4, 2017