PROCEDURES JCL
'58*$%86(
6HFWLRQ, 35($0%/(
7KHDLPRIWKLVVFKRROSROLF\LVWRHVWDEOLVKDQDWPRVSKHUHWKDWZRXOGSURPRWHD
UHVSHFWIRUDQGXQGHUVWDQGLQJRIWKHXVHDQGDEXVHRIGUXJVLQFOXGLQJDOFRKRO
6HFWLRQ,, '58*('8&$7,21
7KH JRDO RI D GUXJ HGXFDWLRQ SURJUDP LV WR KHOS VWXGHQWV PDNH UHVSRQVLEOH FKRLFHV ZLWK UHVSHFW WR GUXJ XVH DQG WR SUHSDUH WKHP IRU PHHWLQJ VWUHVV VLWXDWLRQVLQWKHKRPHVFKRRODQGFRPPXQLW\
$FRPSUHKHQVLYHGUXJHGXFDWLRQFXUULFXOXPVKDOOEHGHVLJQHGDQGLPSOHPHQWHG E\ WKRVH UHVSRQVLEOH DW YDULRXV HGXFDWLRQDO OHYHOV WR PHHW WKH QHHGV RI WKH VWXGHQWSRSXODWLRQDWWKHHOHPHQWDU\WKURXJKKLJKVFKRROOHYHOV7KLVZLOOLQFOXGH PHGLFDOOHJDODQGVRFLDOFRQVHTXHQFHVRIGUXJDEXVHDQGWKHKHDOWKEHQHILWVRI QRQXDVH QV

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FKHPLFDO EHLQJ XVHG LQ DFFRUGDQFH ZLWK UHFRPPHQGDWLRQV RI D
OLFHQVHG SK\VLFLDQ RU GHQWLVW LQ D PHGLFDOUHODWHG RFFXSDWLRQ RU RQH GLVFRYHUHG WR KDYH LQ KLV SRVVHVVLRQ DQ DPRXQW RI VXFK D VXEVWDQFHJUHDWHUWKDQZRXOGEHIRUSHUVRQDOXVH
' 'UXJ8VHU:KR6HHNV+HOS 2QHZKR

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 :KHQ FRQIURQWHG ZLWK WKH VXVSHFWHG XVHU ZKR KDV REVHUYDEOHDEQRUPDOEHKDYLRUDOOVFKRROSHUVRQQHO
D 6KDOOUHSRUW GHWHFWHGODZ YLRODWLRQV WR WKH SULQFLSDO
IRU IXUWKHU DFWLRQ DQGLW VKDOO EH WKHGXW\ RI WKH RI
WKHSULQFLSDOWRFRQWDFWWKHVWXGHQWDQGSDUHQWV E 7KH SULQFLSDO VKDOO IXUQLVK WKH QDPHV RI MXYHQLOHV FRPPLWWLQJ GUXJ RIIHQVHV WR WKH3ROLFH'HSDUWPHQW <RXWK'LYLVLRQWRGHWHUPLQHZKHWKHUWKHUHLVDSULRU
UHFRUG F ,I WKHUH LV QR SULRU UHFRUG UHTXLULQJ SROLFH DFWLRQ
WKHQWKHSULQFLSDOPD\HOHFWIURPDQ\RIWKHDERYH PHQWLRQHGDOWHUQDWLYHV
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$FWLRQPD\EHWDNHQLIWKHUHLVDUHDVRQDEOHFDXVHWREHOLHYH D VWXGHQW LV LQ SRVVHVVLRQ RI LOOHJDO GUXJV  5HDVRQDEOH FDXVHLQFOXGHVSHUVRQDOREVHUYDWLRQDQGUHSRUWVIURPRWKHUV ZKLFKDUHFRQVLGHUHGZRUWK\RILQYHVWLJDWLRQ7KHVFRSHRI SHUPLVVLEOH DFWLRQ PD\ EH JRYHUQHG E\ WKHVH FRQVLGHUDWLRQV
D ,OOHJDOGUXJVDUHGDQJHURXVWRWKHVWXGHQWERG\DQG SRVLWLYH YLJRURXV DFWLRQ LV UHTXLUHG  :LWKLQ WKLV
DW L

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I $VWXGHQW¶VUHIXVDOWRFRRSHUDWHLQDSURSHUVHDUFK PD\EHFRQVLGHUHGJURXQGVIRUGLVFLSOLQDU\DFWLRQ J /DZHQIRUFHPHQWRIILFHU

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 5HFRJQL]HWKDWWKLVLVDSUREOHPRIPDMRUSURSRUWLRQV
 5HFRJQL]H WKDW KLGLQJ WKH SUREOHP RU LJQRULQJ WKH SUREOHP GRHV QRW VROYH LW  8VH RI GUXJV PD\ QRW FRQVWLWXWH GHOLQTXHQF\ RU LPPRUDO EHKDYLRU EXW LW LV D V\PSWRP RI SUREOHPV RI PRGHUQ VRFLHW\ :KHQ MXGJLQJ WKH VHYHULW\ RI
WKHGUXJSUREOHPWKHSDUHQWPD\ZDQWWRFRQVLGHUWKHWRWDO VFRSHRIKLVFKLOG¶VEHKDYLRU
 5HFRJQL]HWKDWWKLVLVQRWDIDXOWRIWK